Project Title Microsoft Power Platform process digitisation project

Project Description

Sotech-Optima are seeking a motivated and innovative summer intern to join their Digital team in a dynamic role focused on process digitisation using the Microsoft Power Platform. This internship provides a hands-on opportunity to work with PowerApps and Power Automate to transform existing paper-based processes into streamlined digital solutions.

Key Responsibilities.

- Learn and apply the fundamentals of the Microsoft Power Platform, including PowerApps and Power Automate, to design and implement digital workflows.
- Collaborate with stakeholders to understand requirements and identify inefficiencies in existing processes.
- Acquire and process raw data to support application development and automation initiatives.
- Develop a structured framework for app development, including prototyping, testing and deployment.
- Create user-friendly applications to replace paper-based processes, with a focus on topics such as ISO and auditing workflows, operations data capture, and ad-hoc administrative documentation.

What will you gain:

- Comprehensive training in Power Platform tools and their application to real-world challenges.
- Practical experience in developing business-critical applications and automating workflows.
- Insight into the role of Digital in driving organisational efficiency and supporting key operational goals.
- This internship is an excellent opportunity for individuals interested in Digitisation, business process improvement, and low-code / no-code development.

Duration of Internship

Flexible between 8-12 weeks

Skills Required

Confidence in working with digital technology relevant to the internship project. Strong analytical and problem-solving skills. A keen interest in process improvement and digital transformation.

Location

Unit 2
Traynor Way
Peterlee
Durham
SR8 2RU

Start Date
Summer 2025 start date flexible

How to apply

Send cover letter and CV to Michael Kelly via email at michaelkelly@sotech-optima.co.uk