



National Composites Centre (NCC) Privacy Notice for Made Smarter Adoption

The NCC complies with the Data Protection Act 2018 and UKGDPR. We are registered with the Information Commissioner's Office (ICO) as a Data Controller.

This Privacy Notice explains what personal data is collected, how it is processed and who it will be shared with.

Why we collect personal data about you

We collect and hold personal data relating to your interest in joining the Made Smarter Adoption programme.

We use this information to:

- Assess eligibility of your business for the Made Smarter Adoption programme

Our Lawful Basis for processing is:

- **Consent:** The data subject(s) has given consent to the processing of their personal data for one or more specific purposes.

Please Note: The lawful basis of Consent **only** applies to the processing of personal data by NCC in the collection of information on the Expression of Interest Form. Once the form has been completed it is passed to Made Smarter and they will have their own lawful basis for their processing of this data and any other information that they collect and process about you. Please see Made Smarter's Privacy Notice for information about how they process your personal data.

What personal information we collect

- Your name
- Contact details
- Details about your registered company

Who we share your information with

We will share data with:

- Made Smarter Adoption partners, SWMAS Ltd & University West of England



How long we keep your information for

We will only keep your information for as long as we need to unless we need to keep it for legal reasons. For the purposes of this processing we will keep your data for 10 years.

Your rights

You have the right to:

- Ask to see the information we hold about you
- Ask us to change information we hold about you if it is wrong
- Ask us to delete the information we hold about you
- Ask us to limit the way we use your information
- Withdraw your consent (see below)
- Ask for human intervention regarding decisions made about you by a computer
- Complain to the Information Commissioner's Office

Withdrawal of consent

Where personal data is processed on the lawful basis of consent, you will have the right to withdraw that consent. However, dependent on the purposes that we are process your data withdrawal of consent may affect our ability to provide certain services to you.

Complaints

If you are unhappy with the way your request was handled or you disagree with a decision made by the NCC regarding your data, you have the right to submit a complaint by contacting the Data Protection Officer (DPO) who will review your complaint.

Data.Protection@nccuk.com

If you are not happy with the outcome from the DPO you may wish to contact the Information Commissioner's Office (ICO) at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF