# Digital procedures and training

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Manage your work instructions and training the easy way.

Starling



#### Introduction

Too many manufacturers are reliant on printed procedures.

We exist to enable manufacturers to easily digitalise their procedures and training records.

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# Printed procedures make for a slow and error-prone process



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### However, there's an opportunity to...

- Simplify paperwork
- Reduce errors
- Speed up the process and reduce bottlenecks
- Improve the quality of training





### All you need in one place

Every procedure and training record in one location

- Quickly search for what you want
- Oversee documents for all areas
- Manage training across departments







# Easy to follow, media rich procedures

Use our step by step format with embedded videos to boost training

- Consistent, intuitive formatting
- Full traceability on the version history
- Automated sign off process



# Update procedures on the go

Create and update procedures whilst walking through the process

- Upload photos and videos directly into a procedure
- The simple format saves editing time
- Use rich text, tables and annotations





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Document versions	
Version 8 - 10/06/20	Open at version 8
Version 7 - 14/05/20	Open at version 7
▼ Version 6 - 06/05/20	Open at version 6
Version created by: Sam Briggs	
Version created on: 06/05/20	
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Update submitted on: 06/05/20	
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Update released by: Sam Briggs Users who approved the update to this document:	
Head of Quality - Sam Briggs V Yesterday	
Production Manager - Amy Hagan 🗸 Yesterday	
Revert to this version	
Version 5 - 13/11/19	Open at version 5
Version 4 - 10/07/19	Open at version 4

# Document control made easy

Automated document control simplifies compliance

- End users can only see the live version
- Full traceability on the version history
- Automated sign off process



### Manage training painlessly

Integrated training means records are always up to date

- Filter the training matrix to identify training gaps
- Sign users off against procedures
- Users are alerted to updates





#### Procedures and training made easier



#### Access anywhere

Access your information anywhere with our secure cloud platform, or install Starling on your servers.



#### Simplify ISO compliance

Simplify compliance to accredited standards with document control and training management.



#### **Control permissions**

Ensure a user can only see what they are supposed to see and edit what they are supposed to edit.



#### Use across devices

View, train on and edit procedures from various devices from wherever you are using a web browser.



#### Hear from our customers



"We chose Starling because it gave us the full package, we couldn't find any other system that gave us the opportunity to integrate training requirements with training documents. It is a very easy to use system."

Paul Hughes, Head of Business Improvement



*£51 million turnover Nutritional supplement manufacturer* 

"There was definitely an improvement in document control and our training process and records. Knowing the software's capability, there WILL be money saved / improved quality through video training. Thank you for finding a 'Solution' to our problems."

Marius Adrian-Ciortan - Assistant Quality Manager



*£27 million turnover Automotive manufacturer* 



"Implementing Starling has allowed the supervisors to take better control of quality as there is far more clarity than previously. In one sector of the business rejects were running out of control, since implementing Starling rejects have dropped by 70%."

lain Provins - Production Manager



*£9 million turnover Rubber component manufacturer* 

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#### Interested to find out more?

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